



Appendix C - Example Survey

INSTRUCTIONS

Information you will need

The State of the Sector 2018 survey is designed to gather information about community energy organisations in England, Wales and Northern Ireland. This survey aims to capture information on:

- Your organisation;
- Geographical information (e.g. project sites);
- Technical project information (e.g. generation capacities);
- Project financing information (e.g. development and capital finance);
- Community benefit funding;
- Barriers to your organisation's work;
- Your organisation's future plans.

With this in mind, please ensure an appropriate individual from your organisation is completing this survey and that you have as much information to hand as possible.

Should you need to find further information or you have run out of time, you can save the survey and complete at a later date (see instructions below).

State of the Sector Survey 2018

Part A – Your Details

- Q1. What is the name of your organisation?
- Q2. Please provide a correspondence / head office address
- Q3. Your name
- Q4. Your email address
- Q5. What is your role in your organisation?

Part B – Your Organisation

- Q6. In what year was your organisation founded?
- Q7. Please select the structure of your organisation

Community Benefit Society (BenCom) / Registered Society
Co-operative
Community Interest Company (CIC)
Charity
Other:

- Q8. Please provide your company's registration number
(i.e. Companies House, FCA or Charity Commission)
- Q9. How many full time equivalent (FTE) staff does your organisation employ?
(e.g. 1 full time post and 1 part-time post working two days per week would total 1.4 FTE)
- Q10. How many volunteers do you have currently?
Mark only one oval

<10	11-19	20-29	30-49	50-99	>100
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- Q11. Please state the number of members in your organisation
- Q12. Please provide your organisation's website URL
- Q13. Please provide your organisation's Twitter page
- Q14. What is your organisation's annual turnover over the last 12 months?
- Q15. Is your organisation member or affiliated to a regional hub or umbrella body? If yes, please provide further details.
- Q16. Please provide any information on subsidiary organisations, stating the year they were incorporated and their function

Part C1 – Primary Activity

Q17. Please select the primary activity of your organisation

Electricity Generation	Go to Part C1a
Heat Generation	Go to Part C1b
Transport	Go to Part C1c
Energy Storage	Go to Part C1d
Energy Efficiency / Demand Management	Go to Part C1e

- Q18. Please provide a brief description of your organisation's primary activity (*No more than 100 words*)
- Q19. What is the geographical location of your primary activity by region of England, Wales or Northern Ireland?

Part C1a – Electricity Generation

Q20. Which of the following electricity generation technologies does your organisation currently operate?

Solar PV
Wind
Hydro
Other:

Q21. Is / are your site(s) operational?

Yes
No
Other:

Q22. If so, in which year did your organisation first produce electricity?

Please state N/A if you have not commenced production

Q23. What is the total capacity (kW) of your organisation's electricity generation project(s)

Please provide information as of December 2017

Q24. How much energy have you produced in the last 12 months? (kWh)

Q25. Please provide site details for all generating sites.

(i.e. Site 1 - technology, post code, generating capacity (kW))

Q26. Do you intend to submit a planning application in the next 12 months?

Yes
No
Other:

Q27. Please provide any extra details about your project (*100 words*)



C1b - Heat Generation

Q28. Please select the relevant heat generation technology

Biomass Boiler
Biomass District Heat Network
Anaerobic Digestion
Heat Pump
Other:

Q29. Is / are your site(s) operational?

Yes
No
Other:

Q30. If so, in which year did your organisation first produce heat?

Please state N/A if you have not commenced production

Q31. What is the total capacity (kW) of your organisation's heat generation project(s)

Please provide information as of December 2016

Q32. How much energy have you produced in the last 12 months? (kWh)

Q33. Please provide site details for all generating sites

(i.e. Site 1 - technology, post code, generating capacity (kW))

Q34. Please provide any extra details of your project (100 words)

Part C1c – Transport

Q35. Please select the type of transport activities

Electric vehicles
Hydrogen vehicles
Other:

Q36. Please provide further details on your transport activities (100 words)

Part C1d – Energy Storage

Q37. Please select the type of energy storage

Hydrogen Storage
Electrical Storage
Other:

Q38. Please provide information that you think may be useful for CEE/CEW about your projects

(e.g. size of storage, type of battery, etc.)

Part C1e – Energy Efficiency / Demand Management

Q39. What types of energy efficiency services do you provide?

Energy audits
Energy cafes
Smart meters
Energy switching
Insulation
Energy efficient lighting
Advice on energy efficient appliances



Other:

Q40. Please detail the nature of the energy efficiency measures and services provided by your organisation (100 words)

Q41. How many members of your community have been provided with services or physical works to date?

Q42. What type of support for energy efficiency measures does your organisation offer?

Loans
Grants
Advice
None of the above
Other:

Q43. Do you measure the value of the energy efficiency works provided by your organisation? If so, how do you measure this and what value have you placed on your activity?
(e.g. Improved building energy ratings, reduced energy costs, reduction in energy bills)

Part C2 – Primary Activity 2

Q44. What ownership models do you use in connection with your primary area of activity?

Community Owned
Community-Commercial Partnership
Community-Public Partnership (Inc. partnerships with local authority)
Unknown
Other:

Q45. If you have selected a partnership option, please detail the nature of the partnership.
(e.g. 40% community; 60% commercial)

Q46. Have you used any of the following Development Funding?

Community and Renewable Energy Scheme (CARES)
Rural Community Energy Fund (RCEF)
Urban Community Energy Fund (UCEF)
Ynni'r fro
Ynni Lleol
Other:

Q47. Please state the values of each of the development funding types identified above
(e.g. CARES £10,000; UCEF £30,000)

Q48. What is the total value of investment in the primary activity to date? (£)

Q49. Please identify which investment type(s) have been utilised for the primary area of activity

Self-Funding
Community Shares
Bonds / Debentures
Loans
Grants
Other:

Q50. Please detail the value of any self-funding utilised
(e.g. £50,000)

Q51. Please detail the value of any community shares utilised
(e.g. £100,000)



Q52. Please detail the value and term / rate of any bonds / debentures utilised
(e.g. £100,000 at 4% over 8 years)

Q53. Please detail the value, source and term / rate of any loans utilised
(£100,000 Cooperative Bank at 5% over 15 years)

Q54. Please detail the values and sources of any grants utilised
(e.g. £100,000 BIG Lottery)

Q55. Which support tariffs does your project use?

Check all that apply.
Feed-in Tariff (FiT)
Renewable Obligation Certificates (ROC)
Renewable Heat Incentive (RHI)
None
Other:

Q56. Was your organisation able to offer any tax reliefs when they were available?
(e.g. Enterprise investment Scheme (EIS), Seed Enterprise Investment Scheme (SEIS), Social Investment Tax relief (SITR), etc.)

Part D1 – Secondary Activity

Repeat Part C1 - Primary Activity

Part D2 - Secondary Activity 2

Repeat Part C2 – Primary Activity 2

Part E – Community Benefit

Q57. If your organisation has a community benefit fund, what is the approximate value of it over the last 12 months?

Q58. How many years are left in your community benefit fund?

Q59. Which of the following wider benefits are provided through your organisation’s activities?

Grants
Loans
Donations
Reduced electricity price
Job creation
Community asset purchase or development
Initiatives to improve the local environment
Education initiatives
Reduction of fuel poverty
Other

Q60. Please give more details and any links to more information (100 words)

Part F – Stalled Projects

Q61. Have any of your projects been put on hold or stalled?

Q62. What stage did your project stall at?

(e.g. pre-feasibility, planning failure / withdrawn, financing)

Q63. Please choose from the following list which areas explain what caused the stall?



No viable business model due to reduction in FITs
Finance – Capital
Skill base not sufficient
Engineering issues
Local opposition
National oppositions
Planning changes
Attracting enough volunteers
Keeping existing volunteers motivated
Changes to Business Rates
Access to suitable site (land or building)
Other

Q64. Please describe in more detail the problems which stalled or has held up your activity (100 words)

Part G – Future Plans

Q65. Are you planning on undertaking new activity in 2018?

Yes
No

Q66. Please add more details about your planned activities for the next 12 months (100 words)
(e.g. feasibility work for new projects, solar PV, designing new outreach programmes etc)

Q67. What three types of support or policy would help your organisation to realise its aims? (Multiple choice)

Q68. Please add any further information relating to support or policies which you would like to see introduced

You are Finished!

Thank you for filling out this State of the Sector 2018 survey, your time and effort are extremely valued by CEE, our project partners and the wider community energy sector. The information you have provided in this survey will help us to not just understand the community energy sector in the UK but to build data and narratives which will support CEE’s work and advocacy within the sector.

Once we have completed surveying, our team will be working to collate, analyse and present the information provided by yourself and other community energy organisations.

A copy of the report can be made available to you via email, which you can opt-in to receiving by selecting yes to the relevant question below. The report can be expected in early Summer 2018.

Part H – Consents

Q69. Are you happy for CEE / CEW to contact you?

Yes
No

Q70. Are you happy for your anonymised data to be shared with other community energy research projects? *If you are unsure about what this entails, please select ‘unsure’ and one of the project team will provide further details.*

Yes
No



Unsure

Q71. Would you like to be sent an electronic copy of the final report?

Yes

No

Q72. Would you be happy for CEE / CEW to upload information on name, location, sites, capacity and the brief description to the Community Energy Hub?

(This will not include any financial information. For more info, see hub.communityenergyengland.org)

Yes

No

Q73. Is there any other additional information that you think would be useful for us to know about? (100 words)