

COULD YOU BE A CEE BOARD MEMBER?



About Community Energy England

Community Energy England (CEE) is a membership association that represents a growing network of over 275 organisations. Our membership includes community energy enterprises as well as organisations from the private and public sectors, all of whom are committed to the development of the community energy sector. We are a small, dynamic team based across the country and we are governed by a board of ten individuals from member organisations and our chief executive. Please take a look at our Annual Report 2022 and our website for more information on our work and impact.

Our Vision

A thriving community energy sector integrated into and truly powering a fair, zero-carbon energy system.

Our mission

To help active community energy organisations implement new projects, innovate and grow.

Our Annual General Meeting on **6 July 2023** at 1pm, brings the opportunity for our members to put themselves forward to join our board. The CEE board guides our strategic direction, advises on our governance and finances, and helps us meet our impact as an organisation representing the community energy sector.



ABOUT OUR BOARD MEMBER ROLE

This year, we are particularly looking for individuals who could contribute the following skills/knowledge:

- Organisational strategy and succession planning
- Income generation
- Networking and political insight
- Under-developed technologies and sector growth areas i.e. heat, wind, hydro, retrofit, energy systems planning

Board members (directors) meet formally four times a year online and attend an annual strategy development day. Board members are expected to join at least one of the three board committees. These are Finance, Governance, and Impact. We will be seeking new Chairs from the board for the Governance and Impact committees following the AGM.

The role of director is to work alongside the Chair, Chief Executive and Executive Team. Non-executive Directors will be responsible for leading CEE in a manner that supports CEE's vision and mission. They will be expected to communicate effectively with the Board and provide all information necessary for the Board to function properly and make informed decisions.

Duties include, but are not limited to, the following:

- Ensure that CEE pursues agreed its vision, mission and objectives
- Act within powers set out in CEE's articles of association
- Ensure the financial stability of CEE
- Scrutinise quarterly board papers and annual reports
- Monitor and evaluate the Chief Executive and Executive Team
- Provide guidance on key projects, such as our State of the Sector survey
- Represent CEE at events on occasion
- Assist the direction of the organisation
- Promote the success of CEE
- Exercise independent judgement, reasonable care, skill and diligence
- Avoid conflicts of interests.



ABOUT OUR BOARD MEMBER ROLE

In addition to the duties above, non-executive directors should use any specific skills, knowledge and experience to help the board reach sound decisions.

All Directors are expected to familiarise themselves with their duties, promote the success of the organisation and limit risk. When exercising this duty, the director is required to have regard to a wide range of factors including:

- The long-term consequence of decisions as well as the interests of the employees
- The relationships with stakeholders
- The impact of the decision on community and environment; the desirability of maintaining a reputation for high standards of business conduct.

All applicants are required to have:

- A willingness to devote time, energy and effort to the organisation.
- A passion for community energy
- A commitment to CEE's values.

Board members will be supported to develop in their role. Time requirements are likely to be 16 days per annum for core activities, plus additional time for attendance at CEE events, AGM, etc.

To ensure that CEE board membership is as accessible as possible, all directors are offered a £1,000 annual remuneration, subject to CEE's finances being sufficiently healthy.

Any travel and reasonable expenses undertaken for work done on behalf of CEE are also covered.

We recognise that a diverse workforce is an asset and our aim is to drive inclusion into every area and activity of what we do. In our commitment to continue to diversify our staff, board and programmes, we are keen to hear from those who identify as: being from the global majority/UK minority; LGBTQIA+; women; living with a disability; having any other protected characteristic; or those that come from an underrepresented group.



HOW TO APPLY

Any member who wishes to stand as a director is asked to email with their name, photo, affiliation and (200 words max) their aspirations for CEE, the board, and their proposed contribution by **12 June**, paying particular attention to the skills and knowledge areas that we are seeking this year.

Please send your nomination to [Lisa West](#).

If you would like to discuss what would be involved prior to submitting your application, don't hesitate to [contact us](#) or to speak to any of our [current board members](#).

Contact us



members@communityenergyengland.org



www.communityenergyengland.org/pages/board-members